

Director of Quality Initiatives

About PASA

The Providence After School Alliance's (PASA) mission is to help close persistent opportunity gaps by expanding and improving quality after school, summer and other OST learning opportunities for all the youth of Providence. PASA does this by operating a system of public-private partnerships that contributes to student success and serves as a national model. PASA's partnership model engages middle and high school youth in a variety of learning opportunities that spark their curiosity, connect them to real world experiences, and allow them to explore their interests. For additional information on the PASA, go to www.mypasa.org.

Major Roles and Responsibilities

PASA is seeking a full-time Director of Quality Initiatives to oversee the management and ongoing evolution of PASA's continuous quality improvement cycle, rooted in ongoing professional development and data-informed decision making. The Director of Quality Initiatives will report directly to PASA's Deputy Director and will work in tandem with PASA's Director Team to ensure the successful implementation and monitoring of the system's overall quality improvement plans. Specific roles include:

- Overseeing PASA's continuous quality improvement approach grounded in data-informed decision making and ongoing support of youth development professionals through the use of a nationally tested outcomes framework
- Guiding data informed staff and partner professional development and growth
- Serving as part of PASA's director team contributing to organization-wide decision making and supporting the middle and high school teams to deliver high-quality OST opportunities for youth
- Managing partnerships with outside evaluators
- Providing professional development and quality supports to contracted partners
- Engaging in continuous professional growth to stay on top of new ideas, trends, and best practices to keep PASA on the cutting edge of youth development work
- Presenting at national and regional conferences and workshops
- Supervising AmeriCorps VISTA focusing on data management
- Contributing articles and reports to national publications as well as foundations and public funders
- Sharing best practices relating to quality improvement with local and national out-of-school time leaders
- Managing the quality department budget

Required Qualifications

- Bachelor of Arts degree (BA) and at least four years of related professional experience in the out of school time education field
- Highly experienced trainer and facilitator of large and small groups
- Experience using data to inform decisions and actions for continuous quality improvement
- A strong understanding of youth development and current trends in the after-school and expanded learning fields
- Project management experience
- Comfort with excel and online data management systems
- Professional experience managing staff and a history of productive and dynamic team work
- Understanding of evaluation planning and implementation
- Strong written communication skills
- Dynamic personality
- Understanding of current education trends including the ability to connect or align formal education topics to the out-of-school time field

Desired Qualifications

- Master's degree
- Familiarity with the Weikart Center for Youth Program Quality youth work methods
- A working understanding of schools and past experience as an educator
- Experience coordinating projects with multiple constituencies
- Fluency and technical skills relating to data analysis, statistics and reporting
- Fluency with budgets and fiscal planning
- Fluency in Spanish (or other languages)

Remuneration

The salary range is the low \$50Ks plus benefits, depending upon experience.

To apply for the position, please submit a current resume along with cover letter to:

Eric Collins
 Providence After School Alliance
 81 Carpenter Providence, RI 02903
 hr@mypasa.org
 (401) 228-3915 (fax)

PASA is an Equal Opportunity Employer

PASA prohibits discrimination in employment, educational programs, and activities on the basis of race, color, religion, gender, sexual orientation, national origin, socioeconomic status, disability or handicap, age, marital status, family responsibilities, political affiliation, veteran status, gender identity/expression, domestic partnership status or HIV status. PASA also affirms its commitment to providing equal opportunities and equal access to PASA facilities.