



Director of Quality Initiatives

About PASA

The Providence After School Alliance's (PASA) mission is to help close persistent opportunity gaps by expanding and improving quality after school, summer and other out-of-school time (OST) learning opportunities for all the youth of Providence. PASA does this by operating a system of public-private partnerships that contributes to student success and serves as a national model. PASA's partnership model engages middle and high school youth in a variety of learning opportunities that spark their curiosity, connect them to real world experiences, and allow them to explore their interests. For additional information on the PASA, go to www.mypasa.org.

Job Description

PASA is seeking a full-time Director of Quality Initiatives to oversee the management and ongoing evolution of PASA's continuous quality improvement cycle, rooted in ongoing professional development and data-informed decision making. The Director of Quality Initiatives will report directly to PASA's Deputy Director and will work in tandem with PASA's middle and high school directors to ensure the successful implementation and monitoring of the system's overall quality improvement plans.

Responsibilities

- Oversee PASA's continuous quality improvement approach grounded in data-informed decision making and ongoing support of youth development professionals through the use of a nationally tested outcomes framework
- Serve as part of PASA's director team contributing to organization-wide decision making and supporting the middle and high school teams to deliver high-quality OST opportunities for youth
- Manage partnerships with outside evaluators
- Provide professional development and quality supports to contracted partners and PASA's Site Coordinators
- Utilize program observations to design quality improvement trainings
- Work with outside agencies to facilitate program surveys for middle and high school initiatives
- Engage in continuous professional growth to stay on top of new ideas, trends, and best practices to keep PASA on the cutting edge of youth development work
- Manage, in collaboration with Executive and Deputy Directors, grant reporting for all quality and data related grant requirements
- Share best practices related to quality improvement with local and national out-of-school time leaders
- Supervise People Operations Manager (AmeriCorps) as well as Data Manager
- Manage the quality department budget

Attributes

PASA embodies an ethos of continuous quality improvement and is committed to offering an equitable, inclusive, and just working environment for staff and partners and program experience for youth and families. We seek staff with the following attributes:



- Strong commitment to PASA's mission to expand high-quality, engaging after-school opportunities to Providence youth
- Unwavering commitment to equity
- Dedication to youth voice, choice and agency with the recognition that youth must serve as leaders in PASA's growth and development
- Relationship builder who considers others' perspectives and finds common ground
- Problem solver with a willingness to ask questions and support others in finding solutions
- Understanding of why and how to blend quantitative and qualitative data to inform continuous quality improvement at the systems, program, and youth level
- Ability to thrive in a fast-paced non-profit environment that values teamwork, perseverance, critical thinking, communication, and lifelong learning

Qualifications

- A minimum of 5 years' experience working in a community-based organization or urban education setting
- A strong understanding of youth development and current trends in expanded learning including the ability to align formal education topics to the out-of-school time field
- Professional experience managing staff with a history of productive and dynamic team work
- Highly experienced trainer and facilitator of large and small groups
- Project management experience
- Comfort with excel and online data management systems
- Understanding of evaluation planning and implementation
- Strong organization, writing and communication skills
- Bachelors and/or advanced degree preferred
- Fluency in Spanish a plus, other languages are welcomed
- Technical skills relating to data analysis, statistics and reporting a plus

Remuneration

The salary range is the mid \$50Ks plus benefits, depending upon experience. To apply for the position, please submit a **cover letter and resume** to:

Alexander Bezek
Providence After School Alliance
81 Carpenter Providence, RI 02903
hr@mypasa.org

PASA is an Equal Opportunity Employer

PASA is an equal opportunity employer and is fully committed to a culturally diverse staff to better serve our youth and community. People of color, women, LGBTQ candidates, and people of diverse backgrounds are strongly encouraged to apply. PASA prohibits discrimination in employment, educational programs, and activities on the basis of race, color, religion, gender, sexual orientation, national origin, socioeconomic status, disability or handicap, age, marital status, family responsibilities, political affiliation, veteran status, gender identity/expression, domestic partnership status or HIV status. PASA also affirms its commitment to providing equal opportunities and equal access to PASA facilities.